



THE CITY OF SAN DIEGO

REQUIREMENTS FOR RECYCLING AND DISPOSAL OF

Construction and Demolition Debris

CITY OF SAN DIEGO DEVELOPMENT SERVICES

1222 FIRST AVENUE, MS 301 SAN DIEGO, CA 92101-4101

CALL (619) 446-5300 FOR APPOINTMENTS AND (619) 446-5000 FOR INFORMATION

INFORMATION
BULLETIN

119

August 2008

This Information Bulletin describes the Construction and Demolition (C&D) debris recycling requirements and refundable recycling deposit amounts for qualifying new construction, addition/alteration and demolition projects requiring permits in the City of San Diego.

Documents referenced in this Information Bulletin

- [Waste Management Form](#)

I. QUALIFYING PROJECTS

Effective July 1, 2008, new construction, addition/alteration and demolition projects requiring building, combination and demolition permits are required to complete a Waste Management Form and pay a refundable recycling deposit at the time the permit is issued. Projects that do not meet the minimum square footage are not required to pay the recycling deposit. See C&D Debris Recycling Deposit Table for square footage thresholds. For other exempt project types, refer to Section IV.

II. COMPLETING WASTE MANAGEMENT FORM, PART I (WMF I)

A WMF I must be filled out for every qualifying permit. It includes the front side and the top portion of the back side. All the fields must be completely filled out at the planning stages of the project, before any work is done.

Forms are located in lobby of Development Services Department or on the web at www.sandiego.gov/environmental-services/recycling/cdrecycling.shtml

Contact's name, signature and information refer to the Refundable Party, the applicant who will pay for the invoice and whose name will be listed on the paid invoice.

C&D debris estimates shall be provided in tons. For C&D debris for which measurement by weight is not practicable, the applicant shall measure to weight using the standardized rates established in the *City's Construction and Demolition Debris Conversion Rate Table*. If any of the materials generated do not have a conversion factor listed, determine the quantity of the particular material and provide an estimate of the weight of the material.

Specify the Certified Recycling Facilities where the C&D debris will be taken for recycling. Certified Recycling Facilities must be used in order to be eligible for a deposit refund. Donating reusable goods is also acceptable with appropriate documentation, such as receipts and photos.

The completed WMF I is required at permit issuance. Be sure to keep a copy of the completed

WMF I before it is turned in. It will be required as part of the documentation for your refund request.

III. RECYCLING REQUIREMENT

The recycling rate is currently 50% by weight of the total C&D debris generated by the project. After 180 calendar days, the diversion rate shall be 75%, provided that a certified recycling facility is operating within 25 miles of the City Administration Building, which is located at 202 "C" Street, San Diego, at a 75% diversion rate as of 181 calendar days from the actual effective date.

The recycling requirement could be met by one or more of the following methods:

1. On-site or off-site reuse of the C&D debris;
2. Recycling of C&D debris at Certified Recycling Facilities; or
3. Other donation or reuse of the C&D debris acceptable to the Environmental Services Director (Director).

Save all recycling, reuse and disposal receipts from project related debris for requesting a refund. Photos proving donation and reuse of materials may be accepted, subject to the Director's approval, in certain cases as proof of evidence of reuse of the project debris. Photos must be accompanied by written volume estimates.

IV. EXEMPTIONS

The following projects, alone or in combination with one another, are exempt from the requirements, except if the project(s) is/are undertaken in conjunction with a project which otherwise is subject to the requirements:

- A. Roofing projects that do not include the tear-off of the existing roof;
- B. Installation, replacement or repair of: retaining wall; carport, patio cover, balcony, trellis or fireplace; deck; fence; swimming pool or spa; pre-fabricated sign which does not require modification to the structure to which

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Upon request, this information is available in alternative formats for persons with disabilities.

- the sign is attached; storage racks;
- C. Projects which require only an electrical, only a plumbing or only a mechanical permit;
- D. Projects which are expected to generate only hazardous waste and/or hazardous substances; and
- E. Projects for which the C&D debris deposit is less than \$200.

V. REQUESTING C&D DEPOSIT REFUND

The applicant (Refundable Party) may be eligible for a refund of the deposit paid provided that the debris from the project was recycled at the applicable rate and that the applicant submits the following directly to the Director within 180 days from the passing final inspection date of the permit for which the deposit was paid:

- A. A properly completed Waste Management Form II (WMF II) filled out on the back side of the copy of the completed WMF I, which was submitted when the permit was issued.
- B. A copy of the completed WMF I, if not already submitted with WMF II.
- C. Evidence, including all recycling, reuse and disposal receipts, photographs and other documentation, which clearly demonstrates that the C&D debris generated by the project was recycled at the applicable recycling rate.

Mailing address for the completed WMF II and all documentation:

City of San Diego
[Environmental Services Department](#)
 Attn.: C&D Diversion Coordinator
 9601 Ridgehaven Court, Suite 320
 San Diego, CA 92123

Refunds will be based on proof, satisfactory to the Director, of the C&D debris recycling rate

the applicant achieved for the permit for which the deposit was paid.

Refunds for projects recycling less than the required amount will be pro-rated according to the recycling rate achieved by the specific project.

Requests submitted after 180 days from the passing final inspection date will not be eligible for a refund. Incomplete requests, for which additional documentation or proof has not been submitted by the 180 days, will not be eligible for a refund.

If a permit, for which a deposit has been paid, is subsequently cancelled, abandoned or expires *before* any work on the project has commenced, the deposit paid by the applicant will be returned upon the applicant's submittal to the Director satisfactory proof of the cancellation, abandonment or expiration of the permit.

If a permit, for which a deposit has been paid, is subsequently cancelled, abandoned or expires *after* work on the project has commenced, the recycling requirement will apply to any and all work performed on the project.

VI. RECYCLING RESOURCES

Different projects generate different wastestreams. For example, debris from a demolition phase of a project is very different from debris from the construction phase. There is also a variety of hazardous waste found at any construction and demolition site. Knowing the type of debris your project will generate will help you better manage the proper recycling of each material, saving you time and money.

For additional information, a listing of certified recycling facilities, and/or technical assistance, contact the City of San Diego Environmental Services Department at (858) 694-7000 or visit the web site at: <http://www.sandiego.gov/environmental-services/recycling/cdrecycling.shtml>

C&D DEBRIS RECYCLING DEPOSIT TABLE

	DEPOSIT/ Sq. Ft.	MINIMUM Sq. Ft. SUBJECT TO DEPOSIT	MAXIMUM Sq. Ft. SUBJECT TO DEPOSIT	RANGE OF DEPOSITS
RESIDENTIAL NEW CONSTRUCTION -DETACHED	\$0.40	500	125,000	\$200 - \$50,000
RESIDENTIAL NEW CONSTRUCTION - ATTACHED	\$0.40	500	100,000	\$200 - \$40,000
NON-RESIDENTIAL NEW CONSTRUCTION - COMMERCIAL	\$0.20	1,000	25,000	\$200 - \$5,000
NON-RESIDENTIAL NEW CONSTRUCTION - INDUSTRIAL	\$0.20	1,000	75,000	\$200 - \$15,000
NON-RESIDENTIAL ALTERATIONS	\$0.70	286	NO MAXIMUM	\$200 AND UP
RESIDENTIAL DEMOLITION	\$0.70	286	NO MAXIMUM	\$200 AND UP
NON-RESIDENTIAL DEMOLITION	\$0.20	1,000	NO MAXIMUM	\$200 AND UP
FLAT RATE				
ROOF PROJECT WITH TEAR-OFF	--	ALL PROJECTS	--	\$200
RESIDENTIAL ALTERATIONS	--	500 & ABOVE	--	\$1,000